

On-Site Breakdown Form

Dear Group Leaders,

When you arrive on-site for check-in, please hand this form to the staff along with the following:

- All the female Youth Liability Release forms (signed by parent/guardian and paper clipped together)
- All of the male Youth Liability Release forms (signed by parent/guardian and paper clipped together)
- All of the female Chaperone Applications (signed by Group Leader and Chaperone, and paper clipped)
- All of the male Chaperone Applications (signed by the Group Leader and Chaperone and paper clipped)

Thank you for your attention to this detail. This should speed up the check-in process greatly. For most groups, the information below will mirror the information you gave to us in the Group Information Form, but some groups will have Youth drop out last minute and we need to know the most up to date information when your group checks in. Please provide that information below. These numbers must match the number of Liability Release Forms and Chaperone Applications that you hand in at check-in.

GROUP LEADERS NAME: _____

Total # in Group: _____ *(includes Group Leader, Adult Chaperones, Priests and Youth)*

Number of Males:

Youth: _____ + Adults: _____ + Priests: _____ = Total Males: _____

Number of Females:

Youth: _____ + Adults: _____ = Total Females: _____